



Bush Skills	Year 3 or 8 years and over No previous experience necessary	Internal Training and Assessment Apply First Aid	- Burns from fire -Cuts and abrasions	- Continual supervision - Explanation of activity and safety guidelines
Canoeing	Year 3 or 8 years and over No previous experience necessary	Canoe Guide and Lifeguard	- Drowning - Injury caused by collision or paddle	- Identification of weak/non swimmers - Strict supervision and thorough safety briefing - Instruction on safely controlling the canoe - Session plans modified for younger participants
Challenge Course	Year 3 or 8 Years and over No previous experience necessary	Internal Training and Assessment Apply First Aid	Falling during participation	- Briefing on safety aspects and appropriate conduct during activity - Supervision throughout activity
Crate Climb	Year 3 or 8 Years and over No Previous experience necessary	Restricted climbing guide artificial surfaces (single pitch)	- Falling from height - Rope burn - Crates falling on onlookers - Anxiety and fear	- Strict supervision and thorough safety briefing - Appropriate safety equipment (checked and maintained according to industry standards) - Helmets worn at all times  - Areas of danger identified to participants in briefing  - Instructors monitor participants psychological and physical well being throughout activity
Giant Swing	Year 3 or 8 Years and over No previous experience necessary	Internal Training and Assessment Apply First Aid	- Falling from height - Rope burn	- Strict supervision and thorough safety briefing - Appropriate safety equipment (checked and maintained according to industry standards) - Briefings on technique for haul teams
Giant Water Slide	No age restrictions	Internal Training and Assessment	- Participants coming off edge of slide - Participant hitting object underneath slide  - Fall whilst sliding	- Instructors check selected site for any objects prior to laying the slide  - Adequate supervision and briefing

High Ropes	Year 7 or 12 Years and over No previous experience necessary	Challenge Ropes Course Conductor (High Elements)	<ul style="list-style-type: none"> <li>- Falling from height</li> <li>- Anxiety and fear reactions</li> <li>- Injury from impact with facility</li> </ul>	<ul style="list-style-type: none"> <li>- Strict supervision and thorough safety briefing</li> <li>- Appropriate safety equipment (checked and maintained according to industry standards)</li> <li>- Helmets and chest and waist harness worn</li> <li>- Voluntary participation asserted</li> <li>- Instructors monitor participants psychological and physical well being throughout activity</li> <li>- Safety signs at each transfer point</li> </ul>
Horses	Year 4 or 9 Years and over No previous experience necessary	AHSE Instructor	<ul style="list-style-type: none"> <li>- Kicked by horse</li> <li>- Falling from horse</li> <li>- Bitten by horse</li> <li>- Allergic reaction to horses</li> </ul>	<ul style="list-style-type: none"> <li>- Strict supervision and thorough safety briefing</li> <li>- Helmets and appropriate clothing worn</li> <li>- Thorough briefing on riding technique and horse awareness</li> <li>- Horses appropriately selected according to participants' size and experience</li> <li>- Continued supervision whilst around horses</li> <li>- Identification of allergies prior to camp</li> </ul>
Low Ropes	Year 3 or 8 Years and over No previous experience necessary	Internal Training and Assessment	<ul style="list-style-type: none"> <li>- Falling whilst participating</li> </ul>	<ul style="list-style-type: none"> <li>- Explanation of activity and safety guidelines and spotting techniques taught</li> <li>- Continual supervision</li> </ul>
Orienteering	Year 5 or 10 years and over. No previous experience necessary	Internal Training and Assessment	<ul style="list-style-type: none"> <li>-Participants wander into other activities</li> </ul>	<ul style="list-style-type: none"> <li>-Continual supervision and thorough boundary briefing.</li> </ul>
Pool Games	Year 3 or 8 Years and over No previous experience necessary	Lifeguard (Bronze Medallion)	<ul style="list-style-type: none"> <li>- Drowning</li> <li>- Slipping on slabs around pool</li> </ul>	<ul style="list-style-type: none"> <li>- Strict supervision and thorough safety briefing</li> <li>- Identification of weak/non swimmers</li> <li>- No running policy and supervision</li> </ul>

Rock Climbing (Artificial Surface)	Year 3 or 8 years and over No previous experience necessary	Restricted Climbing Guide Artificial Surfaces (Single Pitch)	<ul style="list-style-type: none"> <li>- Falling from height</li> <li>- Physical injury from impact with wall</li> <li>- Rope burn</li> <li>- Anxiety and fear reactions</li> </ul>	<ul style="list-style-type: none"> <li>- Strict supervision and thorough safety briefing</li> <li>- Appropriate safety equipment used (checked and maintained according to industry standards)</li> <li>- Helmets used</li> <li>- Gloves available</li> <li>- Instructors monitor participants psychological and physical well being throughout activity</li> </ul>
Meals	No age restrictions	N/A	<ul style="list-style-type: none"> <li>- Adequate standard of hygiene</li> <li>- Allergic reactions</li> </ul>	<ul style="list-style-type: none"> <li>- Health and Safety procedures and policies</li> <li>- Identification of allergies prior to camp</li> </ul>
Accommodation	No age restrictions		<ul style="list-style-type: none"> <li>- Intruder</li> <li>- Fire or other emergency</li> <li>- Risk of assault</li> </ul>	<ul style="list-style-type: none"> <li>- Teen Ranch is private property</li> <li>- Emergency response plans in place</li> <li>- Briefings on emergency procedures</li> <li>- Sleeping accommodation secured and monitored by school staff</li> </ul>
Child Protection				<ul style="list-style-type: none"> <li>- All staff are screened (see below for details)</li> <li>- Separate en-suite accommodation for teachers, close to campers accommodation</li> <li>- Child protection policies in place</li> </ul>

### Equipment

List any equipment, including personal protective equipment, to be provided for use during the activities/programs.

Archery - bows, arrows, arm guards	High Ropes - chest and waist harnesses, helmets, lobster claws, ropes, hardware
Abseiling - ropes, harnesses, helmets, hardware, gloves	Horses - saddles, bridles, helmets
Canoeing - canoes, paddles, PFD's (Personal Floatation Devices)	Low Ropes- helmets
Challenge Course – purpose built equipment appropriate for each scenario	Pool Games - pool toys
Crate Climb – ropes, harnesses, helmets, hardware, crates	Ropes Tower - ropes, harnesses, helmets, hardware
Giant Swing - Harnesses, ropes, release mechanism	Giant Water Slide – slide
Orienteering – Compasses, pencils, paper, PVC pipe tokens	<p><i>Is all equipment at the venue maintained in accordance with the WHS Regulation, appropriate standards and codes of practice?</i></p> <p style="text-align: right;">Yes</p>

<b>Other requirements</b> <i>Where relevant, list other requirements such as clothing, footwear and sun screen that participants are required to bring. Indicate if any items are provided by the venue</i>	Every Activity: sunscreen available at activity, covered shoes must be worn except canoeing	
	Canoeing: old clothing (suitable for getting wet/dirty)	
	Horses: long pants, enclosed shoes, shirts with no less than a cap sleeve	
	All Ropes Activities: no skirts, long shirts (to prevent rubbing from harnesses)	
	Pool Games: swimming costume	
<b>Supervision/services</b> <i>List services provided by venue including briefings, guided tours, supervision of activities etc</i>	Teen Ranch provides qualified instructors for each specialised activity. This instructor provides technical and safety briefings for participants	
	Instructors provide supervision for those participants directly involved in the activity.	
	Every user group is given an orientation meeting, outlining safety issues and site induction, on arrival at camp. A programmer is provided and is on duty between 8am and 10pm	
<b>Access</b>	<i>Are access to and egress from the premises safe and without risk to health?</i>	Yes
	<i>Is the venue wheelchair accessible?</i>	Yes
	<i>Are disabled toilets available?</i>	Yes
<b>Emergencies</b>	<i>Are emergency procedures in place in the venue?</i>	Yes
	<i>Are employees and others undertaking work (including volunteers) trained to deal with emergency situations?</i>	Yes
<b>Construction/ Maintenance/ Repair</b>	<i>Are licensed personnel used for all construction, maintenance and repair work?</i>	Yes
<b>First Aid</b>	<i>Are first aid kits available for each activity?</i>	Yes
	<i>Is there a trained first aid officer at the venue?</i>	Yes
	<i>Is a first aid room available?</i>	Yes
<b>Child-related employment</b>	<i>Are employees and others undertaking work (including volunteers) of your organisation engaged in child-related employment as defined by the Commission for Children and Young People Act 1998?</i>	Yes
	<i>If yes, which Approved Screening Agency in NSW has registered your organisation as a child-related employer for the purpose of employment screening?</i> NSW Department of Sport and Recreation	

*If your organisation is registered with an Approved Screening Agency in NSW,  
Have all employees and others undertaking work (including volunteers) undergone employment screening?*

Yes

*Have all employees and others undertaking work (including volunteers) completed an Applicant Declaration and Consent form?*

Yes

*If unsure about the status of your organisation or these legislative requirements, contact should be made with the Employment Screening Unit of the NSW  
Department of Education and Communities on (02) 9836 9200.*

**Please note that the information provided above was current as at the date above. It has been provided by the venue to assist employees in their risk management planning for excursions. If further information is required please directly contact the venue. If this information changes, the venue will advise the Department of Education and Communities and provide an update.**